



# Borneham Wood Homeowners Association Architectural Review Committee



## Request For Property Change or Additions

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Lot #: \_\_\_\_\_

Description of Change or addition proposed: Please give a brief description of changes you would like to do. Include (attach if possible) examples of finishing materials to be used, such as siding, shingles or paint colors. A copy of you lot survey (plat must be attached to this request showing the proposed change(s) in relation to your lot and / or existing structure. The sketch will be retained for BWAH / ARC files.

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I / we, in making this request understand, acknowledge and agree that the Architectural Review Committee and the Board of Directors of Borneham Wood Homeowners Association are not obligated to maintain or replace the work requested above.

\_\_\_\_\_

Date

\_\_\_\_\_

Property Owner's Signature

Note: A copy will be returned for your records.  
Return to any member of the Architectural Review Committee.

Architectural Review Committee – ACTION TAKEN:

\_\_\_\_\_ Approved as Requested

\_\_\_\_\_ Approved Subject to the Following: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Disapproved for the Following Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

By: ARC Chair Person

**Architectural Review Committee – Member’s Review:**

Member Name:	Approved:	Disapproved/Reason:	Date:

Note: Of the five (5) ARC Members, three (3) committee members must approve for the Homeowner to receive committee approval to move forward with proposed changes or additions to their property.

Once three (3) ARC Members have approved, the request from will then be approved by the ARC Chair Person and a signed / approved copy will be delivered to the requesting Homeowner.

It is the goal of the ARC to review all Homeowner applications and deliver an approved or disapproved application back to the Homeowner within one (1) week of receipt of the original Homeowner application.